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Executive Assistant to DCI

12 July 1952

Director of Training

Weekly Summary Report

Document No. 051

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 25/01/78 By: 000

25X1A6a

1. [REDACTED]

25X1A8a

2. Assistant Director/IC has authenticated the Basic Trade-craft Agent Training Manual, and the distribution of approximately 200 copies to the covert offices is in progress.

3. Training Development Staff has formulated a special training seminar of one week's duration for two senior officers of CIA, and two members of Training Development Staff are participating as instructors in this seminar.

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4. Effective 9 July 1952, [REDACTED] has assumed duties as Chief, Support Staff, vice [REDACTED]

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6. In compliance with CIA Regulation [REDACTED] Office of Training conducted the Seventh Agency Orientation Course during July 8-11 inclusive. Approximately 525 CIA personnel attended. Distinguished speakers included Secretary of the Navy Dan A. Kimball.

25X1A

7. On 7 July, the Summer Area Program on the Soviet Area began. This 8-week program comprises lecture-seminars of two hours each, five days a week, with one and two periods on alternate days. It is one of several summer programs to be conducted by specialists brought in on consultant or contract basis. Attendance this week averaged 60, but auditors are admitted in addition.

8. Eighty-one new employees attended this week's Intelligence Indoctrination program.

9. As of 11 July, 286 CIA personnel are enrolled in TRC training courses, 361 in TRC training courses, making a total of 647 in training programs under the jurisdiction of OTI as a whole.

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